

Ref.No.NB.DFIBT.HO/13516-13578/DFIBT-23/2018-19

Circular No. 73 /DFIBT- 03/2019  
22 March 2019

The Managing Director & Chief Executive Officer,  
All Scheduled Commercial Banks  
The Chairman  
All Regional Rural Banks in North-Eastern States

Dear Sir,

**Support from Financial Inclusion Fund- Scheme for opening Kiosk Outlets in unbanked villages of North Eastern States (NER States)**

The Business Correspondent (BC) model forms the corner stone of India's financial inclusion strategy to ensure delivery of banking services in remote villages across the country. However, despite the progress in geographical outreach, many villages in North Eastern States, predominantly with population less than 500 remain uncovered. Some of the challenges in these areas are difficult terrain, scattered villages, villages with miniscule population, non-availability of qualified BC, etc. This coupled with non-viability of these BC points is a dampening factor to banks to start BC activities in such villages. This scheme has been formulated to ensure setting up of BC outlets in remote areas, which are sparsely populated, as well as to compensate for the time lag in achieving viability of these BC points.

2. To augment the number of BCs/CSPs in the form of Kiosk outlets for providing comprehensive financial services in unbanked villages with population less than 500 in NE States, it has been decided to provide one time grant support from Financial Inclusion Fund. The support would be available to Scheduled Commercial Banks and Regional Rural Banks towards capital cost for setting up of kiosk outlets to facilitate BC operations with installation of micro ATM, computer/laptop, printer, furniture etc. The extent of grant will be 60% of actual cost or ₹45,000/, whichever is less, per outlet for Scheduled

राष्ट्रीय कृषि और ग्रामीण विकास बैंक  
**National Bank for Agriculture and Rural Development**

वित्तीय समावेशन और बैंकिंग प्रौद्योगिकी विभाग

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Commercial Banks and 80% of actual cost or ₹60,000/-, whichever is less, per outlet for Regional Rural Banks.

2. Banks may open the kiosk outlets and submit their application for financial support for each state to our respective Regional Offices under whose jurisdiction the State falls, as per format in Annexure-I. The terms and conditions of the support are given in Annexure II. The grant support will be provided on reimbursement basis.

Yours faithfully



**(D Nageswara Rao)**  
General Manager

Encl: as above

Format for submission of Claim for opening of Kiosk Outlets in NE States

**Annexure I**

On Bank's letterhead

Ref. No.

Date

The Chief General Manager/General Manager  
National Bank for Agriculture and Rural Development  
Department of Financial Inclusion and Banking Technology  
Regional Office/Head Office  
\_\_\_\_\_/Mumbai 400 051

Dear Sir,

**Claim for grant support from Financial Inclusion Fund for  
opening of Kiosk Outlets in unbanked villages of North Eastern States**

Please refer to your circular No 73/DFIBT-03/2019 dated 22 March 2019, on the scheme of support from Financial Inclusion Fund for opening Kiosk Outlets in unbanked villages of North Eastern States (NER States).

2. We have opened \_\_\_\_\_ kiosk outlets in \_\_\_\_\_ villages in North Eastern State of -----  
----- (Name of State) and incurred expenditure of ₹ \_\_\_\_\_ as per details  
furnished in the Annexure. You are requested to release grant support of ₹ \_\_\_\_\_.

3. We have complied/will comply with all the stipulated terms and conditions of the  
scheme as contained in your above circular.

4. The amount may please be remitted to our account, details of which is given below.

- a) Name of the Bank :
- b) Account Name :
- c) Branch Name :
- d) Type of Account :
- e) Account Number :
- f) IFSC Code :

Yours faithfully

\_\_\_\_\_  
(Name, Designation, Contact Number and Signature of authorized official)

Encl. :





# Claim for opening of kiosk outlets in North East States

Name of the State :  
(Amount in Rs.)

(Amount in Rs.)								
Sr. No.	District	Name of the Unbanked Village	Population of the village as per 2011 Census	Date of opening of Kiosk Outlet	Expenditure incurred towards opening the Kiosk Outlet	Net Amount of GST (Total GST Less Amount of ITC)	Total Expenditure Incurred by the Bank	Reimbursement Claimed. **
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(6 + 7) (8)	(9)
		Total						

\*\* 60 % of Col. 8 or ₹. 45,000/- whichever is less in case of Scheduled Commercial Banks. 80 % of Col. 8 or ₹. 60,000/-, whichever is less in case of Regional Rural Banks.

1. Certified that expenditure of ₹\_\_\_\_\_ as above has been incurred.
2. Certified that the bank has preserved the bills/Invoices and other documents relating to the claim submitted and the same will be produced for inspection by NABARD officials or any other entity so authorized by NABARD.

(Name, Designation, Contact number and Signature of authorized official)

## Annexure II

### Terms and Conditions

1. The amount will be utilized for opening Kiosk Outlets in unbanked villages of North Eastern States, the population of which is less than 500.
2. Support under this scheme will be extended only for these Kiosks that are set up after the announcement of the scheme. i.e. after 22 March 2019.
3. The devices purchased for the Kiosk under the scheme will comply with the STQC standards and any other standard prescribed by UIDAI and NPCI from time to time.
4. Devices/ equipment's procured under the scheme for the kiosk should display the message "*Supported by NABARD from FIF*" by putting a sticker at the side of the device/other means.
5. The support sought under the scheme should not be for the devices covered under the schemes "Deployment of PoS/ mPoS Terminals in Tier 5 and 6 Centres" announced vide Circular No.283/DFIBT-39/2016 dated 06 December 2016 on "deployment of POS/mPOS terminals in Tier 3 and 4 Centres" announced vide Circular No.246/DFIBT-38/2018 dated 27 September 2018.
6. Financial support, if any received from any other agency for deployment of these devices, will be excluded from the claim.
7. The Bank will execute a General Agreement with NABARD, if not executed earlier, as per the latest format annexed to our Circular No.52 dated 20 March 2018
8. The Bank will facilitate any monitoring /evaluation of the project to be taken up by NABARD through its own officers or some other agency.
9. The Bank may submit the claim for reimbursement as per format given in Annexure- of the circular No. 73/DFIBT-03/2019 dated 22 March 2019.
10. The claim will be submitted to NABARD only after the Kiosks are opened and after payment is made to the vendor(s).
11. The Bank should explicitly accept the terms and conditions of the scheme while submitting the claim(s).
12. The Bank is required to preserve the original invoice, receipts, agreements etc. related to the procurement for inspection by NABARD or any other entity so authorized by NABARD.

13. The Bank will make proper arrangements of maintenance, upkeep and safety of the equipment purchased, at its own cost. Since this is a one-time reimbursement, no recurring expenses will be supported under the scheme.
14. The Bank will maintain the location and the Kiosk; including latitude and longitude, serving branch, Acquiring Bank ID, Terminal ID and Merchant ID (as per NPCI format). It will be made available as and when required by NABARD.
15. The Bank will follow due diligence while procuring hardware/ awarding contracts and comply with statutory and regulatory guidelines on outsourcing.

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